



Job Announcement: Program Officer - Mbale

Organisation: Foundation for Community Development and Empowerment (FCDE)

The Foundation for Community Development and Empowerment (FCDE) is excited to announce an opportunity for a young, dynamic Program Officer to join the team in Mbale. This support position will assist the program Director and Program Coordinator in implementing FCDE's Community-Led sustainable development initiatives through hands on operational support.

Key Responsibilities:

- Participate in assessing organisations for partnership
- Support in developing the Local Partner Organisations (LPOs) profiles
- Organise workshop logistics
- Support in implementation of LPO capacity building workplans
- Participate in tracking FCDE funded projects
- Collect annual Monitoring and Evaluation data

Desired qualifications

- Degree in Development Studies or any related field and demonstrates appropriate work experience in community development.

Skills and Abilities:

- Exceptional interpersonal skills
- Computer skills (Internet usage, MS Office Suite, Google Drive, etc.)
- Advanced working knowledge of English and local language
- Open to learning new skills and taking up new challenges.

How to Apply: Interested candidates should submit a **cover letter and CV (including three references)** to apply@fcde-dev.org by **Friday, April 4th, 2025, at 5:00 PM EAT**. Please include the **job title** "Program Officer – Mbale" in the subject line of your email. A detailed **job description** is available on the <https://fcde-dev.org/program-job-advert>